

Property Claim Form

The supply or acceptance of this form is not an admission of liability on the part of your insurer.

The following claim form has been partially completed with standard information you have already provided to Insurance Advisernet Australia Pty Limited. Please check this information to ensure it is correct and advise us of any changes, as well as completing all other information on the form.

Claim Number _____

Branch Code: _____ **Customer Code:** _____

Name of Insured: _____

Contact Person _____

Home Phone No. _____ Work Phone No. _____ Mobile No. _____

Email _____

Occupation _____

Postal Address _____

_____ Postcode _____

Broker/Agent Name _____ Phone No. _____

Policy No. _____ Excess \$ _____

Inception Date _____ Expiry Date _____

Interested Parties

Is the property being claimed for under a Financial Agreement? Yes No

Name of Financier _____ Contract No. _____

G.S.T

Are you registered for GST purposes? _____ A.B.N. _____

To what extent are you entitled to claim an Input Tax Credit on the GST for this policy? _____ %

Incident Description

What happened, how (eg. if burglary, include how entry was gained and details of forced entry) and the name of any party who caused damage etc?

Date/Time of Loss _____

Type of Loss _____

Address Where Loss Occurred _____

_____ Postcode _____

Date premises last occupied _____ Name of last occupier _____

Schedule (if insufficient space, provide separate list):

- * Please show the extent to which an ITC can be claimed by you on each item
- * All original repair invoices, quotes or receipts must be submitted to avoid any delays in processing
- * Show all values in **Australian Dollars**

Description of property lost/damaged/stolen
(include names of owners of items if not owned
by the insured)

	Year Purchased	Where Purchases	Replacement or Repair Cost	Amount Claimed	ITC%* Entitlement
			\$	\$	
			\$	\$	
			\$	\$	
			\$	\$	
			\$	\$	

(If insufficient space, attach list).

Total Claimed \$ _____

Police

Have the Police been notified? (All Burglary/Theft/Malicious Damage claims must be reported) Yes No

Police Station _____ Reporting Officer _____

Police Report No. _____ Date reported _____

Security

Give details of any extra precautions or security improvements taken since the loss

Give details of any other action taken to recover or reduce your loss

Third Parties

Do you know who was responsible for the damage? Yes No

Name _____ Phone No. _____

Postal Address _____

_____ Postcode _____

Other details _____

(eg. registration no.) _____

Witnesses

Were there any witnesses to the Event? Yes No (If yes, please complete the following)

Name _____ Phone No. _____

Postal Address _____

_____ Postcode _____

Where was the Witness? _____

Other Insurance

Is there any other Insurance on the property?(consider Travel, Medical Insurances also)

Name of Insurer _____

Policy details _____

History

Have you had any insurance or renewal of insurance declined or cancelled or special conditions imposed in the last 5 years? Yes No

Have you ever been convicted of or had any fines or penalties imposed for any criminal offence? Yes No

Have you suffered a loss or made a claim on a property related insurance policy in the last 5 years? Yes No
If yes to any history questions please give details _____

Privacy: The Privacy Act 1988 requires us to tell you that as an insurer we collect your personal and sensitive information in order to calculate your loss and entitlements, determine our liability, compile data and handle claims. When handling claims, we may have to disclose your personal and other information to third parties such as other insurers, reinsurers, loss adjusters,

external claims data collectors, investigators and agents
You have the right to seek access to your personal information and to correct it at any time. Please contact us on 1300 366 085 EST 9am-5pm, Monday-Friday and advise us of the changes.

IDR Statement: Disputes are not an everyday occurrence at Allianz. However we do provide an internal dispute resolution process should any dispute arise. Please feel free to ask for details.

If you are not satisfied with the outcome of this process, we will advise you how to contact the insurance industry's external independent complaints scheme (subject to eligibility).

Declaration: I/We certify that the information given in this form is truthful, accurate and complete. No information likely to affect this claim has been withheld. I/We understand that this claim may be refused if information is untrue, inaccurate or concealed. I/We acknowledge that I/we have read and understood the Privacy Act 1988 information referred to above and

consent to the collection, storage, use and disclosure of personal and sensitive information of all persons affected by this claim, with their approval. I/We acknowledge that if I/we do not agree to the collection of this personal and sensitive information then Allianz will be unable to process my/our claim.

Signature of Insured _____

Date _____

GST Information Declaration Form

Claim Number _____

1. Are you registered for GST Purposes? _____ (go to 6. below)
2. If Yes, what is your ABN? _____
3. Have you claimed an Input Tax Credit (ITC) on your insurance premium?
4. If Yes, what is the ITC claimed (as a percentage of GST payable)? _____ %
5. What ITC are you entitled to claim on the terms below (if there is insufficient space to cover all items, please attach a separate sheet with details)

Item	ITC%	Item	ITC%

6. I declare the above information is true.

Name (please print): _____
 Signature: _____
 Date: _____